



Thesis Page Substitution Request

Georgia Institute of Technology

Instructions

Students and supervisors should vet thesis content carefully before submission to avoid the need for changes after delivery to the SmarTech repository. On occasion, however, classified, proprietary, or confidential information is discovered after delivery and must be removed. Use the following form to request permission to substitute pages in your thesis for the purpose of excising such content. The form is a fillable PDF.

Procedure for submission and approval

1. Author:

- a. prints this page
- b. completes page substitution form (next page) – including a list of page(s) to be substituted and reason(s) why
- c. prints two (2) copies of the completed form
- d. signs the forms
- e. submits both pages along with errata pages to his/her thesis supervisor or department chair

2. Thesis supervisor or department/program chair:

- a. signals approval by signing both copies of errata forms
- b. sends forms and errata pages to the Graduate Thesis Office (318 Savant MC 0315) on behalf of the VP for Graduate Education and Faculty Affairs

3. Graduate Thesis Office (on behalf of VP of Graduate Education and Faculty Affairs)

- a. signals approval by signing both copies of errata forms
- b. sends pdf of errata form and the errata pages to Library's Scholarly Communication and Digital Curation office for deposit in SMARTech repository with ETD record.

Questions? Contact the Graduate Thesis Office (thesis@grad.gatech.edu)

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Digital Archives and Scholarly Publication

Georgia Institute of Technology

Author _____

Primary Dept. _____

Degree(s) _____ Graduation date _____

mm/yyyy

Thesis title

Pages to be substituted

Reason for substitution

▶ **Author:** I request permission to substitute the page(s) listed above. I understand that, if the request is approved, I must submit to the Archives on the required paper the correct number of copies of the pages to be substituted.

Signature of author _____ Date _____

mm/dd/yyyy

▶ **Thesis Supervisor or Dept./Program Chair:** I approve the substitution(s) listed above.

Signature _____ Date _____

mm/dd/yyyy

Name _____ Supervisor Chair

▶ **VP of Graduate education and Faculty Affairs:** I approve the substitution(s) listed above and direct the Institute Archives to make the prescribed changes in all versions of the applicant's thesis.

Signature _____ Date _____

mm/dd/yyyy

Name _____