

# Georgia Tech NSF GRFP Onboarding Quick Reference

Action	What you need to do
Accept award	Log into Research.gov, accept the award, select Georgia Tech Research Corporation, and declare your fellowship status for the year.
Choose status	Use <b>On Tenure</b> when you are drawing NSF stipend support. Use <b>On Reserve</b> when you are saving NSF support for a future year. Use <b>Forfeit</b> only when required during a Tenure year.
Register	Register full-time as early as possible each semester so funding can be disbursed on time.
Set up payment	Enroll in eRefund/direct deposit through the student payment portal so stipend refunds can reach your U.S. bank account.
Complete RCR	Finish online and discussion-based Responsible Conduct of Research training by the required deadlines.

## Stay Eligible

- Maintain at least a 3.0 GPA.
- Remain enrolled full-time in an eligible degree program.
- Submit your AAR and declare next year's status each spring.
- Include advisor certification and IDP confirmation when required.

## Employment and Internship Rules

- You may not hold a GRA or GTA appointment while On Tenure.
- Permissible work while On Tenure is limited and should be reviewed before you accept it.
- Federal salary or fellowship support during a Tenure period requires forfeiture of overlapping GRFP stipend months.
- For internships, keep copies of your offer letter and advisor support letter if Georgia Tech approval is required.

## Common Reasons Payments Are Delayed

- Late registration
- Direct deposit not set up correctly
- Eligibility or status mismatch
- Missing internal payment setup steps

## Need Help?

<b>Graduate Fellowships Manager</b>	fellowships@grad.gatech.edu
<b>Fellowships Accountant, Office of the Bursar</b>	fellowship.ask@gatech.edu
<b>Financial Analyst, Office of Scholarships &amp; Financial Aid</b>	grad@finaid.gatech.edu

