



## Online Poster Competition

### **SUBMITTING YOUR MATERIALS**

1. Submit materials ([Link to upload materials will be provided by CRIDC organizers](#))
2. Enter required information:
  - a. Name
  - b. GT Email
  - c. Presentation Title (same one you submitted upon registration.
  - d. Poster file
  - e. Presentation video link

### **ONLINE POSTER COMPETITION SUBMISSION REQUIREMENTS**

1. PDF file upload of your poster ([File size may not exceed 10MB](#))
2. A link to an online YouTube video of your poster presentation

### **POSTER GUIDELINES**

- Poster Dimensions: 48" wide and 36" tall (or 36' x 48')
- Posters should be prepared for an audience from a variety of fields and disciplines. *Judges are recruited from a variety of fields.*
- Format: No specific template required; however, it is recommended that posters include:
  - Title Banner – Including the title, author(s), and department(s).
  - Introduction – A clear and concise statement of the rationale, hypothesis, and justification for the project, the objectives of the research, and general approach.
  - Materials and Methods – An outline of the key materials and methods defining how the experiment or study was conducted.
  - Results – Tables, figures, photos, etc., showing and documenting experimental findings and analyses.
  - Conclusions and Discussion – A statement of the conclusions from the study results and a brief explanation of the study's scientific rigor, discoveries and their significance, and congruence (or lack of) with the body of scientific knowledge.



## Poster Competition Resources

### CREATE POSTER USING PowerPoint

1. In PowerPoint, begin by creating a 1-slide PowerPoint presentation - choose a blank slide. (The entire poster must be contained in only one slide.)
2. Adjust the slide size to make the poster dimensions 42" width x 28" height
3. When you are ready to submit your poster, save a copy as .pdf (file size may not exceed 10MB)

### CREATE POSTER USING GOOGLE SLIDES

1. Go to [slides.google.com](https://slides.google.com)
2. Click the big "+" symbol to start a new slideshow
3. In "File / Page Setup" choose "Custom" and set the size of your slide to 42" width x 28" height
4. In "Slide / Apply Layout" choose "Blank"
5. When ready to submit, choose "File / Download" and choose "PDF Document" (file size may not exceed 10MB)

### HOW TO CREATE A VIDEO PRESENTATION

1. Create a video to accompany your poster in which you present as if you were at an in-person poster session.
  - a. Video should be a narration of your findings presented on the poster.
  - b. Video should be between 2 - 3 minutes; 3 minutes maximum.
2. Recording tools
  - a. Zoom: Access Zoom at [gatech.zoom.us](https://gatech.zoom.us). Sign in with your Georgia Tech login ID and password.
  - b. GT Media Space – <https://mediaspace.gatech.edu/help>
3. Upload the video file to YouTube (**Recommended:** Change privacy setting to **UNLISTED**, with the unlisted setting your video can only be accessed with the unique link)
4. For more help: [Uploading Videos to YouTube](#) and [Setting your Video as Unlisted](#) Instructions

### GTRESOURCES

- [GTNaugle Writing & Communications Center](#):
  - Consultants at the Communications Center can provide you with strategies and tips to make your next poster presentation one of the strongest you've ever given.
- [GTLibrary Data Visualization Lab](#): Need help with tools for data visualization? The library offers tutorials and office hours on how to use tools like Python and Tableau.
- [GTLibrary Media Scholarship Commons](#): Located on the 3rd floor of Price Gilbert, the Media Scholarship Commons (MSC) provides access to professional-level hardware and software for the creation of creative media-rich projects and research. The space is staffed by student experts and provides services and support for poster (wide format) printing.
- [GTLibrary Poster Printing](#): The [Print Studio](#) provides three wide-format printers for walk-up poster printing capable of printing in 24-inch, 36-inch and 42-inch widths and customizable lengths. Cost is \$1.50 per square foot on matte paper. Costs formula: price = (length x width) ÷ 96.
- [How to Streamline Your Research for Poster Competitions](#)

## CRIDC Online Poster Competition Rubric & Evaluation Criteria

### Competition Rules and Guidelines

Posters & presentations should be appropriate for a non-specialist audience.

Posters size requirements: 48" x 36" (or 36" x 48") Maximum size; smaller posters are acceptable.

Posters and presentations are scored on a scale from 1 to 10.		
1 = Needs Improvement	5 = Meets Expectations	10 = Excellent
<b>Overall Impact</b>		
Needs Improvement: Did not clearly describe the research motivation, context, conclusions, or broader impacts.	Meets Expectations: Adequately described the research motivation, context, conclusions, and broader impacts.	Excellent: Compellingly described the research motivation, context, conclusions, and broader impacts.
<b>Appearance &amp; Organization</b>		
Needs Improvement: Disorganized and difficult to follow; visual design and layout were ineffective.	Meets Expectations: Generally organized with an appealing design; some elements could be improved.	Excellent: Exceptionally organized with a clear flow and visually effective design.
<b>Communication and Presentation</b>		
Needs Improvement: Research was unclear; language was too technical for a non-specialist audience.	Meets Expectations: Research was explained clearly overall; mostly appropriate language for a non-specialist audience.	Excellent: Clearly and effectively communicated complex ideas in non-technical language.
<b>Technical Knowledge</b>		
Needs Improvement: Did not clearly place the research within the context of the field	Meets Expectations: Adequately explained how the research fits within the field.	Excellent: Demonstrated exceptional understanding of the research within the field context.